

STANDARD FORM NO. 64

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Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Intelligence School

DATE: 17 December 1957

FROM : Chief, Intelligence Production Faculty

SUBJECT: Weekly Activities Report No. 51
11 December - 17 December 1957

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I. SIGNIFICANT ITEMS

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Nothing to report.

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II. OTHER ACTIVITIES

A. Because of the press of office duties, one ORR trainee withdrew from Reading Techniques #40 last week. She plans to take the course later.

B. On Tuesday, 17 December, [] attended a luncheon of the Washington Adult Reading Improvement Association at the U.S. General Accounting Office.

C. On Tuesday, 17 December, [] met with [] OCI analysts, to discuss a research project to be used in the next running of the IT course.

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D. During the past week [] has been working with OCR analysts, collecting material for a project to be used in the first running of the Intelligence Research (Techniques) course.

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E. Geographic intelligence was introduced as the topic for the third briefing exercise of the current Intelligence Techniques Course. [] worked up 20 individual problems for assignment to students. The subject, requiring the use of maps as visual aids, created much interest.

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III. PERSONNEL NOTES

Nothing to report.

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